



*Rainbow Community School (RCS) is excited to host your child on campus this summer! Below you will find important summer camp information and our camp policies. In the coming weeks, you will be hearing directly from your camp instructor, until then please reach out to West Willmore, Camp Director at [west.willmore@rainbowlearning.org](mailto:west.willmore@rainbowlearning.org) with any additional questions.*

### CAMP FAQs

#### ***What time does camp begin and end?***

Half-Day/Full-Day drop-off is between 8:45-9:00 AM. Programming begins at 9:00 AM.

Half-Day pick-up is between 12:30-12:45 or 1:00-1:15 PM (dependent on the camp). Programming ends at 12:30 or 1:00 PM.

Full-Day pick-up is between 3:00-3:15 or 4:00-4:15 PM (dependent on the camp). Programming ends at 3:00 or 4:00 PM.

#### ***Where should I drop off and pick up my child?***

Drop-off and pick-up will be on campus at RCS or Omega Middle School (OMS). Details about your drop-off or pick-up location will be shared prior to your camp week. For both pick-up and drop-off, parents should park in the appropriate parking lot and either wait for an administrator to greet you for a health check (camps for rising 4th-8th) or walk your camper to the screening stations (camps for rising K-3).

#### ***Who are the camp instructors and what are their qualifications?***

The instructors for each camp are highly qualified, RCS educators. All instructors have experience with hands-on and experiential education, and positive discipline behavior management.

#### ***What should my child bring?***

Face coverings (3)

Lunch (including snacks) and water bottle (full)

Sunblock/Sun Exposure Prevention

Hat

Sweater/ Jacket

Closed-Toed Shoes

Backpack

There may be additional needs for your specific camp. Stay tuned.

## 2021 SUMMER CAMP POLICIES

Our instructors review camp expectations with all campers at the beginning of each camp week. This is to ensure a safe, positive, and happy camp environment. It is expected that parents/guardians will review these policies and procedures before the beginning of the respective camp week.

### CAMP REGISTRATION FORM

All camp registration forms are on file with the RCS Camp Director and each Camp Instructor. This form includes the below information:

- Parent/ Guardian Contact Information
- Camper Information including name, age, medical conditions, and medicines
- Emergency Contact Information
- Names of approved adults who can pick up your child from camp
- Assumption of risk and release
- Media release consent

*Please let us know if the information you have provided has changed.*

### DROP OFF/PICK UP

For a camper to be picked up, a pre-authorized person (each camper has this filled-out upon registration) must present a valid picture ID and sign the camper out. To change, add, or restrict pre-authorized pick-up contacts, please email [west.willmore@rainbowlearning.org](mailto:west.willmore@rainbowlearning.org)

It is expected that all half-day campers will be picked up within 15 minutes of the close of their camp day. Parents will be charged \$5.00 for each additional 10-minute period after the close of the camp day, to be billed at the end of the camp session.

### CONTACT and COMMUNICATION

#### **Contacting an instructor or the Camp Director:**

During the camp day, parents may contact our Camp Director, West Willmore, at 931-808-3722 or at [west.willmore@rainbowlearning.org](mailto:west.willmore@rainbowlearning.org). You will also be provided with your camp instructor's phone and email. If appropriate, parents may send a note to the camp instructor in with their camper.

#### **Camper Communication with Parents:**

If your child would like to contact you during the camp day, he/she/they may contact you through the camp instructor.

### SUMMER CAMP REFUND POLICY

RCS summer camps are intentionally kept small to maintain the health and safety of staff and campers and to facilitate a rich learning environment. Many camps fill quickly and last minute cancellations often result in missed opportunities for waitlisted children to enjoy our camps. For this reason, we have adopted the following cancellation and refund policy:

- There is a \$25 non-refundable registration fee required for all campers and will be applied to camp tuition. Full payment of tuition for the camp week is due by May 31, 2021. If payment is not made in full, camper's enrollment will be cancelled with no refund of registration fee.
- Summer camps must be cancelled on or before May 17, 2021 in order to receive a full refund. Any cancellation requests made after May 17, 2021 and up to two weeks before the start of our summer camp sessions will be subject to a 50% refund. If RCS is able to fill the spot prior to the start of camp, a full refund will be considered. Cancellations made less than two weeks before the start of camp will not receive a refund or credit.
- For any cancellation due to a camper's documented COVID-19 diagnosis or quarantine order, you can choose to
  - 1. receive credit for the amount paid less a cancellation fee of \$25 per camp. Any amount credited will be maintained as a credit on your account and can be used for any future camp tuition made within 1 year of the cancellation. Your credit is transferable to any family member.
  - 2. receive a 50% tuition refund that will apply to all unused camp time.

If your child is unable to attend camp, please consider converting all or part of your tuition fee into a donation or scholarship to assist families in need. Your donation will be fully tax-deductible.

#### CAMPER DRESS CODE

Students must always wear closed-toed shoes. We recommend dressing for an active summer day with layers for times that we are inside. Depending on the activities for the day, appropriate clothing may change. If there are special requirements for dress, this will be communicated by your camp instructor in advance. Campers must also come wearing a clean face mask and must have two extras in their backpack.

#### NUTRITION GUIDELINES

We are committed to encouraging our student's consumption of whole, unrefined, and natural foods as much as possible. Our nutrition policy is important to us because we feel strongly that good food benefits the child's health and positively influences the child's energy while at camp. We request that any food sent with your child be wholesome and nutritious. We request that all foods that are essentially sugar items and/or items with little nutritional value (i.e. sodas, cookies, candy bars, cupcakes, etc.) not be sent to camp.

**Morning and Afternoon Snack:** Full day campers will have two designated, daily snack times. Half day campers will have one. Please be sure to send your child with these snacks.

**Lunch:** We do not have refrigeration and lunchboxes should include ice packs, if needed.

**Water Bottles:** A personal water bottle is essential. Please be sure that it is labeled with the camper's name and it is full upon arrival. A no-spill style bottle is highly preferred.

**Nut Aware Camp:** For the safety of our campers, we are a Nut-Aware camp. Please do not send any nut products to camp with your child. While we are a "Nut-Aware" camp, we cannot guarantee a nut-free environment.

## TOBACCO FREE CAMPUS

RCS is a tobacco-free campus. Please refrain from using all tobacco products including cigarettes, chewing tobacco, and e-cigarettes on campus at all times.

## EXPECTED BEHAVIOR & DISCIPLINE POLICY

RCS Camps emphasize a safe, fun, and healthy camp environment that fosters learning and friendship. Appropriate camp behavior is essential to a positive overall experience for everyone involved and it is imperative that every camper feels included and part of our camp community. Therefore, campers must conduct themselves with integrity and civility. Consequences may be imposed on campers by camp instructors or the camp director if these expectations are not met. RCS Camps reserves the right to dismiss a camper without refund for any behavior that:

- (1) threatens or endangers the welfare and/or the safety of any camper, instructor, or any other person involved with the camp
- (2) is disruptive, despite warnings and interventions, to the overall camp environment and/or interferes with the positive experience of campers and staff

### ***Positive Discipline Philosophy***

The discipline policy at RCS camps is consistent with the educational philosophy of the school and is based on Positive Discipline by Jane Nelsen, Ed.D. It safeguards each member of the school community and helps campers learn how to work together, respect their community, and to be mindful of the needs of others.

To this end, each camper shall conduct themselves in a manner that supports the general learning environment, respects the right of all to live and learn in a physically and emotionally safe atmosphere, develops independent and collaborative learning skills, supports the development of problem solving skills, and generally upholds the noblest aspects of the human spirit.

## PERSONAL PROPERTY and APPROPRIATE ITEMS

Please label all personal items with the camper's first and last name. RCS camps are not responsible or liable for any personal items that are left behind at camp. All lost and found items will be held at camp until the last day of camp. All lost and found items that are not picked up at camp by the last day of camp will be discarded or donated.

It is expected that campers will not bring inappropriate items (weapons, drugs, R-rated materials, etc.). Such behavior is subject to disciplinary action.

## ELECTRONIC DEVICES

Campers are not permitted to use cell phones, personal computers, or any other electronic devices that connect to the internet while at camp except for camp-owned computers used for camp purposes. If you would like to get in touch with your child during the camp day, please contact our camp instructors. Campers who bring a cell-phone to camp will need to hand it off to their camp instructor upon arrival. It will be returned at the close of the camp day.

## ILLNESS AND INJURY

It is expected that parents will notify the RCS Camp Director and the RCS Camp Instructor before camp of any pre-existing conditions a camper has. Pre-existing conditions include recent illnesses or injuries that have occurred prior to the beginning of camp week. It is expected the campers will immediately report any injury to an instructor who will evaluate the injury and provide appropriate first aid, as needed. All injuries will be documented by instructors and communicated to parents on the date of injury. See below for details about COVID-19 mitigation procedures.

## ADMINISTRATION OF MEDICINE

No medication may be administered to campers unless permission has been granted by a parent or guardian via a medication permission form. This form must be filled out completely and provide the date, time of administration, and dosage to be administered. If you are in need of this form, please let the Camp Director know. All medications must be in their original packaging and staff are required to follow dosing and administration guidelines on the medication label, unless a doctor's prescription with alternate dosing accompanies the medication. All medications must be handed to the camp instructor during drop-off and will be stored in a secure location during the camp day. Your child's name must be indelibly written on the medicine, and the medicine must be taken home at the end of the day.

Parents of children who require rescue medications (such as inhalers, insulin, and epipens) must submit an emergency action plan, provided by the child's physician, to the camp director and the camp instructor. It is the parent's responsibility to meet with the instructor at the beginning of camp to go over the action plan and answer any questions that the camp instructor may have.

## EMERGENCIES

In the event of an emergency with your child, the school will first try to contact the parent/guardian, and then, if necessary, the secondary contacts you provided on the registration form. If the emergency requires immediate medical care, we will call for an ambulance while we are contacting the parent(s). All emergency medical expenses are the responsibility of the parent or guardian.

## COVID-19 MITIGATION PROCEDURES

### *Morning Arrival & Screening Process*

All campers and instructors will be screened upon arrival following the most current guidelines provided by public health organizations.

- Screening locations will be assigned by camp. This will be communicated prior to the start of camp.
- Late arrivals will be screened outside the Main Office at 574 Haywood Rd.
- Campers in our youngest grades (rising K-3) will park and be walked to the screening stations with their parents. Campers and families are expected to wear face coverings and maintain 6 foot physical distancing while waiting for students to be screened.

- All parents/campers will be asked a series of health screening questions upon campus arrival and have their temperature checked. Anyone with a temperature of 100.4° Fahrenheit or above must immediately leave campus. *An additional temperature check will be conducted on each child and staff member during the camp day.*
- If the screening reveals any COVID-19 symptoms or exposure, the camper must immediately leave campus.

### ***Face Coverings***

All staff, campers and visitors must wear a face covering while on campus. Face coverings may be removed to accommodate eating and drinking, for highly physical activities, for necessary breaks in which distancing can be maintained, and potentially for longer periods of independent work in outdoor spaces where physical distancing can be maximized and maintained to the highest standard.

### ***Physical Distancing & Group Gatherings***

All campers and staff will maintain safe physical distances of six feet, as feasible.

- Concurrent camps will remain isolated from one another to minimize cross-community contact and increase the accuracy of contact tracing.
- Group sizes for the camp will be determined by the ability to maintain physical distancing in the designated classroom space, which could be indoors or outdoors.
- Signage throughout the campus will reinforce physical distancing and other safety protocols.

### ***Handwashing***

- Staff, campers, and visitors are required to wash or sanitize their hands upon arrival and throughout the day. Hands must be washed for at least 20 seconds with soap and water or with hand sanitizer containing 60 percent alcohol or more. Hand soap and hand sanitizer supplies will be supplied by the school and available throughout campus.
- Campers will receive instruction and reminders on hand hygiene and proper coughing and sneezing protocol to limit the spread of infectious disease.

### ***Cleaning & Sanitation Practices***

- Surfaces and objects that are frequently touched will be sanitized regularly.
- Time will be allowed between activities for cleaning and disinfection of high-touch surfaces.
- There will be limited sharing of personal items and classroom supplies. Shared materials will be disinfected between use.
- The school shall use EPA approved disinfectants for SARS-CoV-2. These products will be safely stored and used away from children, allowing for adequate ventilation.

### ***Exposure to COVID-19***

We are committed to following best practices with regards to suspected and confirmed cases of COVID-19 within our community. This information may change based upon guidance updates from the NCDHHS and/or upon recommendations from the Buncombe County Health Department.

- Campers should not come to camp and should text the Camp Director, West Willmore, at 931 808 3722 immediately if they feel sick, test positive for COVID-19, or have been exposed to someone who has tested positive for COVID-19.
- Camper families are expected to communicate with the school if anyone in their home tests positive for COVID-19, experiences symptoms, or is exposed to someone who is positive or symptomatic.
- The Camp Director, in collaboration with the Health and Safety Coordinator, will notify local health officials, staff, and families if a camper or staff member is sick with COVID-19. Communications will be made with guidance from the Buncombe County Health Department while maintaining individual confidentiality.

### ***Contact Tracing***

- Contact tracing will be implemented to mitigate the spread of infection.
- The Camp Director, in collaboration with the Health and Safety Coordinator, will work with public health officials if a camper or staff member tests positive for COVID-19.
- The Health and Safety Coordinator and/or local public health officials will work with the infected person to identify close contacts and will notify community members who may have been in close contact with the infected person.
- Information and instructions that follow current Buncombe County Health Department, NCDHHS, and CDC guidelines will be provided to the infected person and all close contacts.

### ***Return To Camp***

RCS will follow \*current guidance provided by the Buncombe County Health Department, NCDHHS, and the CDC to determine when sick students and staff may return to camp.

*\*subject to change as guidance changes*